

 DALHOUSIE UNIVERSITY <i>Inspiring Minds</i> Safe Work Instructions For Painting Activities	<i>Policy Sponsor:</i> Assistant Vice President Facilities Management	<i>Approval Date:</i> September 2016
	<i>Responsible Unit:</i> Trade Services	<i>Revisions:</i> January 2017

Hazards Identified:

Falling from height, vapours, noise, slippery surfaces, flammable products, toxic chemicals, lifting,

Personal Protective Equipment Required:

Tyvek or similar protective clothing, safety glasses or goggles, safety boots, air-purifying full or half masks, dust masks, self contained breathing apparatus, appropriate safety gloves, hearing protection,

Training Required:

WHMIS

Proper use of all required PPE

Proper use of all required equipment

Respirator selection, use and storage based on appropriate CSA standards

These safe work practices are intended for general painting operations; employees must be familiar with and follow these or any job specific safe work practices at all times.

NOTE: When working with lead based paint refer to the appropriate safe work practices and safe work instructions.

1. Do not use any painting equipment unless you have been properly trained in its use.
2. Ensure that required personal protective equipment is used at all times.
3. Always follow the product safety information provided by the manufacturer on product containers or in associated Material Safety data Sheets.
4. Do not use painting equipment for anything other than its intended purpose.
5. Check all equipment before each use to ensure that it is not damaged or defective.
6. Ensure that all equipment is kept in good condition at all times.

7. Do not use damaged or defective equipment; dispose of it or tag it as out of service and ensure that it is repaired.
8. Do not wear loose, oily, greasy or torn clothing or long dangling jewelry.
9. Ensure that work areas are well ventilated when using non-latex paints.
10. Ensure that drop sheets are laid flat on the floor to avoid tripping hazards.
11. Do not use plastic sheeting for drop clothes.
12. Do not leave or store solvents in paint cans.
13. Do not work with or store solvents near sources of ignition or other flammables.
14. Ensure that extension ladders are set up on solid, dry, level footings.
15. Do not use metal ladders near a source of electrical energy; always use a non-conducting ladder, preferably fiberglass.
16. Only use a fiberglass ladder within 10 feet of live electrical wires.
17. De-energize all electrical power sources in a work area when ever possible.
18. Do not leave extension ladders in a vertical position if they will be unattended or after use.
19. Ensure that a step ladders folding braces are fully extended and locked in place before starting to climb.
20. Do not over extend your reach when working on a ladder.
21. Do not jury rig equipment to extend your reach.
22. Only use properly designed extension tools to extend your reach to high areas.
23. Do not carry solvent soiled rags in clothing pockets.
24. Ensure that any area where a paint spill has occurred is isolated and that the spill is cleaned immediately.
25. Ensure that partially use cans of paint are properly stored when not in use.

26. Ensure that cans or containers of left over paint are clearly labeled.
27. Dispose of empty paint cans as required by municipal and / or provincial by-laws and / or regulations.
28. Ensure that scaffold erection is performed or supervised by a person competent in performing this activity.
29. Ensure that that scaffolds are erected on a solid dry footing.
30. Do not use a scaffold as a platform for erecting a ladder.
31. Ensure that scaffolding is securely fastened in place as required.
32. Ensure that scaffold wheels are locked in place before starting to work.
33. Always post "WET PAINT" signs in areas that are freshly painted.
34. Always get off ladders or scaffolds before attempting to move them.
35. Keep the work area clean and tidy at all times.
36. Do not leave materials or tools unattended on a stairway.
37. Replace switch plates at the end of each days work.